

07 November 2019 at 7.00 pm

Conference Room, Argyle Road, Sevenoaks

Despatched: 30.10.19



# Appointments Committee

## Membership:

Chairman, Cllr. Fleming; Vice-Chairman, Cllr. Dyball  
Cllrs. Bayley, Dickins, Hunter, Maskell, McArthur, Piper, Purves and Thornton

## Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> That the Minutes of the meeting of the Appointments Committee held on 30 October 2019 be approved and signed as a correct record.	To follow	
2. <b>Declarations of interest</b> Any interests not already registered.		
3. <b>Appointment of the Chief Officer People &amp; Places</b>	(Pages 1 - 2)	Dr. Pav Ramewal Tel: 01732 227298

## EXEMPT ITEMS

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).

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## APPOINTMENT OF THE CHIEF OFFICER PEOPLE & PLACES

### Appointments Committee - 7 November 2019

Report of Chief Executive

Status For Decision

Key Decision No

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Contact Officer Pav Ramewal, Ext. 7298  
Graeme Taylor, Ext. 7169

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#### Recommendations to Appointments Committee: That

- a) the Committee receive and consider all feedback from the agreed interview procedure; and
  - b) the candidate appointed as the Chief Officer People & Places is confirmed.
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**Reason for recommendation:** To ensure members of the Appointments Committee fulfil the requirements of the Council's Constitution and make the appointment of the Chief Officer People & Places.

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#### Introduction and Background

- 1 On 30 October 2019 the Appointments Committee will undertake the interview process for candidates for the Chief Officer People & Places.
- 2 It is recommended elsewhere on the Agenda for the meeting that the Appointments Committee receive a presentation from each candidate, agree a working group is formed to undertake a detail interview and that the Chief Executive is delegated authority to assess each candidates on their suitability for the role in relation to working effectively with partners and officers.

#### Appointment of a Chief Officer

- 3 It is a requirement of the Constitution for Members to interview and appoint to the post of Chief Officer.
- 4 Following completion of the interview process, members of the Committee are required to meet to consider the outcomes of the assessment and to seek to make the appointment to the role of Chief Officer People & Places.

## Agenda Item 3

### Other Options Considered and/or Rejected

- 5 None. It is a requirement of the Constitution for Members to interview and appoint to the post of Chief Officer.

### Key Implications

#### Financial

- 6 None. The costs for the post of Chief Officer People & Places will be met from within existing budgets.

#### Legal Implications and Risk Assessment Statement

- 7 It is a requirement of the Constitution for Members to interview and appoint to the post of Chief Officer.

#### Equality Assessment

- 8 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

### Conclusions

- 9 It is a requirement of the Constitution for members of this Committee to interview and appoint to the role of Chief Officer. Following the completion of the interview process on 30 October Members are recommended to consider the outcomes of the appointment process and seek to make the appointment to the role of Chief Officer People & Places.

**Appendices**                      To follow

**Background  
Papers**                              None.

**Dr Pav Ramewal  
Chief Executive**